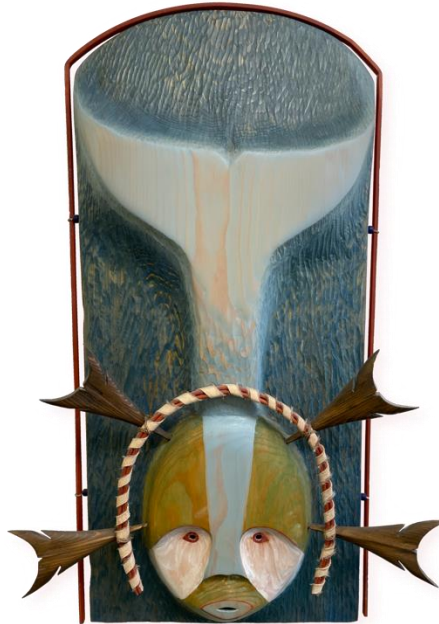


Kodiak Island Housing Authority



REQUEST FOR PROPOSAL RFP 25-10 Harbor View Electrical Upgrade

July 2025

Prepared By:
Kodiak Island Housing Authority
3137 Mill Bay Road
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REQUEST FOR PROPOSAL RFP 25-10 HARBOR VIEW ELECTRICAL UPGRADE

Kodiak Island Housing Authority (KIHA) is soliciting proposals from qualified and licensed electrical contractors to complete an electrical upgrade at the Harbor View property located at 201 Kashevaroff Drive. The project involves installing electrical infrastructure to support a commercial washer/dryer set in the facility laundry room. The selected contractor will provide design coordination, all labor, materials, permitting, and any necessary trenching or site restoration.

1) SCOPE OF WORK

The selected contractor shall:

- a) Evaluate existing electrical capacity and layout at Harbor View
- b) Tie into the existing SquareD panelboard (Type NQOB) in the laundry room or propose alternative routing
- c) If panel capacity is insufficient, propose and execute a code-compliant upgrade or subpanel installation
- d) Install necessary conduit, wiring, breakers, and outlets to support a commercial washer and dryer set
- e) Provide appropriate circuit labeling and documentation
- f) If exterior routing or new service is required, perform trenching, backfill, and site restoration in accordance with code and KIHA standards
- g) Coordinate with Kodiak Electric Association (KEA) if utility involvement or service modification is needed
- h) Ensure compliance with all applicable electrical codes, permits, inspections, and safety standards
- i) Maintain a clean, secure work area and minimize tenant disruption

2) PROPOSAL REQUIREMENTS

All proposals must include the following to be considered responsive:

- a) Detailed Work Plan – Description of approach, sequencing, potential options for routing or upgrades
- b) Projected Schedule – Estimated timeline including mobilization, permitting and completion
- c) Price Proposal – Lump sum or itemized cost with allowance for unknowns
- d) Safety Plan
- e) Equipment List
- f) Company Background – Including licensing, certifications, and brief history
- g) Proof of Insurance – General Liability and Workers' Compensation

- h) Alaska Business License
- i) Electrical Contractor License
- j) Non-Collusive Affidavit
- k) Native Preference Documentation – If claiming 7(b) preference

3) EVALUATION CRITERIA

Proposals will be evaluated based on the following weighted criteria:

- a) Price – 30 pts
- b) Work Plan & Schedule – 25 pts
- c) Relevant Experience – 20 pts
- d) Safety and Risk Mitigation – 10 pts
- e) Native Preference – 15 pts

Total possible points: 100pts

4) QUESTIONS AND CLARIFICATIONS

- a) Questions are encouraged and must be sent in writing to the Procurement Department at Procurement@KIHA.org by August 18, 2025. Responses will be provided to all known interested parties.

5) TIMELINE

- a. RFP Issued: July 31, 2025
- b. Deadline for Questions: August 18, 2025
- c. Final Answers Posted: August 20, 2025
- d. Proposal Submission Deadline: August 25, 2025 by 4:30PM AKDT
- e. Anticipated Notice of Award: August 28, 2025

6) SUBMISSION INSTRUCTIONS

Proposals must be submitted by the deadline in one of the following ways:

- a) Hardcopy:
Kodiak Island Housing Authority
Attn: Procurement Department
3137 Mill Bay Road
Kodiak, AK 99615
Clearly mark envelope: “RFP 25-10 – Harbor View Electrical”
- b) Email:
Send to: procurement@kiha.org
Subject Line: “RFP 25-10 – Harbor View Electrical”

** It is the bidder’s responsibility to confirm submission and receipt. **

** KIHA will not reimburse for any costs associated with preparing a response. **

7) NATIVE PREFERENCE STATEMENT

- a) American Indian/Alaska Native-owned firms and individuals are encouraged to participate. Preference in the award of this contract will be given to Indian-owned economic enterprises and individuals in accordance with Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e(b)). To qualify, proposals must include evidence of 51% Indian ownership and documentation of daily management and control by Indian persons.

8) ADDITIONAL COMMENTS

- a. KIHA reserves the right to accept or reject any or all proposals and to waive informalities.
- b. No proposal may be withdrawn within 90 days after the submission deadline without written consent.
- c. This solicitation does not constitute a contract, and no work shall begin until a written agreement is executed.
- d. This project may be subject to Davis-Bacon wage requirements depending on final funding sources. If applicable, the selected contractor will be solely responsible for ensuring full compliance with all federal labor standards, including the payment of prevailing wages to all workers performing on-site project duties. The relevant wage determination for Kodiak Island Borough will be included in the final contract, and certified payroll submissions will be required.

SquareD Panel board type NQOB

